



# Helping Hands Project Guidelines 2024



## 1.0 INTRODUCTION

### 1.1 BACKGROUND

One of the key objectives in The Lion Richlands Strategic Plan is to be a club that is **connected to and supportive of its community.**

As such, The Lion Richlands has developed a Community Grants Program known as the **Helping Hands Project.**

This program, to be launched in October 2024, will provide funding to sports and community organisations, including the education sector.

The primary focus will be sports and community organisations based in the Western Suburbs of Brisbane City, with priority given to applicants in the Inala LGA and or division/ward of Forest Lake.

### 1.2 ELIGIBLE ACTIVITIES

The program will support projects in the following categories:

- Developing or improving facilities; and
- Purchasing equipment or machinery.

## 2.0 PROGRAM OBJECTIVES

The objectives of the program are:

- To better support sports and community organisations within our network.
- To maximise ROI in terms of outcomes for the local community by using The Lion Richlands budget contribution to leverage further funding from other grant programs.
- To support sports and community organisations in meeting the required cash contributions for larger infrastructure grants which are generally in the order of 20-25%.
- To support sports and community organisations in preparing strong grant applications to other grant programs as per above.
- To attract more funding and deliver more projects in our local community.

### 3.0 NATURE OF SUPPORT

- The Lion Richlands will assist by:
  - Providing **support funding** to back sports and community organisation projects **contingent** upon a successful grant application to another body (i.e. State, Federal, other).
  - Providing **mentoring and support and/or access to project management, grant writing and associated services** through our partner Momentum along with **administrative support and guidance generally** from The Lion Richlands personnel.

### 4.0 PRIORITIES

To maximise the likelihood of success it is intended to prioritise projects that align with government priorities.

### 5.0 GRANT PROCESS

- **Submission:** Interested parties can apply by submitting an Expression of Interest ('EOI') via the webform by the due date.
- **Assessment:** Applications will be assessed by The Lion Richlands panel.
- **Decision:** Notification of the outcome will be provided to all applicants. If successful, arrangements and requirements going forward will be outlined in initial correspondence. If unsuccessful, feedback, direction and guidance will be provided.
- **Implementation:** Grant applications to other bodies will then be prepared and lodged. If successful, further support will be provided, if required, to deliver the project and acquit the grant/s.

### 6.0 ASSOCIATED ACTIVITIES

To inform the community and other stakeholders of this new initiative and the associated EOI process, an **information evening** will be held on October 1, 2024.

Beyond this, for successful applicants, it is likely that meetings or workshops will be provided to progress projects as per Section 3.0.

## 7.0 TIMELINES

Approximate Date (TBC)	Activity
October 2024	Applications open
October 2024	Information session at The Lion Richlands
November 2024	Applications close
November 2024	Supported projects announced
November - December 2024	Further work undertaken to submit grants to other bodies

## 8.0 ASSESSMENT CRITERIA

Eligible applications will be assessed against the following criteria:

Element	Weighting
Vision	10%
Need and benefit to the local community	30%
Alignment with government priorities (ie. likelihood of success).	30%
Project status (ie. extent of planning, support material and readiness to proceed).	30%

## 9.0 BUDGET

The current budget for this program is: \$120,000.

## 10.0 FUNDING AVAILABLE

Up to a maximum of \$20,000 is available per applicant. As such, a minimum of 6 projects will be supported per annum if each applicant is funded to the maximum amount.

**In reality, it is likely that several more projects will be supported for lesser amounts.**

## 11.0 SAMPLE SCENARIOS

Sample Project	Total Project Cost	The Lion Contribution	Funding Body (1) Contribution	Support Funding (2) and/or SCO Contribution
	\$	\$ %	\$ %	\$ %
LED sports field lighting	\$135,000	\$20,000 15%	\$104,000 77%	\$11,000 8%
Female Changerooms	\$400,000	\$20,000 5%	\$320,000 80%	\$60,000 15%
Netball court resurfacing	\$100,000	\$15,000 15%	\$80,000 80%	\$5,000 5%
Energy efficiency upgrades	\$25,000	\$3,000 12%	\$22,000 88%	N/A 0%
Equipment/ machinery	\$40,000	\$10,000 25%	\$30,000 75%	N/A 0%
School playground	\$50,000	\$12,500 25%	\$30,000 60%	\$7,500 15%
Facility upgrades/ renovations	\$60,000	\$9,000 15%	\$35,000 58%	\$16,000 27%
Irrigation upgrade	\$120,000	\$18,000 15%	\$96,000 80%	\$6,000 5%
Carpark resurfacing	\$130,000	\$12,500 10%	\$104,000 80%	\$13,500 10%
<b>Totals</b>	<b>\$1,060,000</b>	<b>\$120,000 11%</b>	<b>\$821,000 77%</b>	<b>\$119,000 11%</b>
<b>% of Total Cost</b>		<b>11</b>	<b>77</b>	<b>11</b>